

APPLICATION FORM

If possible, please complete this form electronically. If completing the form by hand, please write in **Block Capitals and use Black Ink**. All applicants will be assessed on their completion of this form only. CVs or additional materials should not be included.

SECTION 1: APPLICANT DETAILS

Applicant Contact Details

Forename(s)

Surname

Current Address

Post Code

Telephone

Email

National Insurance No.

Please disclose if you are a relative or friend of anyone currently working at Ambition Aspire Achieve:

Applicant Questions (please tick)

Do you have the legal right to live and work in the UK?

 Yes No

Is this subject to having a work permit?

 Yes No

Do you hold a current driving licence

 Yes No

Do you hold a minibus driver's licence

 Yes No

Because of the sensitive nature of the duties you will be asked to undertake in this post working with children and young people you are required to disclose details of any criminal record. This post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975. This means that you are not entitled to withhold information about convictions which for other purposes are 'spent' under provisions of the Act.

Have you ever been convicted or cautioned with respect to a criminal offence?

 Yes No

If yes please give details including the nature of the offence(s) and dates (all convictions, whether spent or unspent, cautions, reprimands and final warnings should be disclosed). Please note: The disclosure of an offence may not prohibit your appointment.

If offered the post, do you agree to co-operate in obtaining a Criminal Records Bureau Disclosure at the Enhanced level (or its Disclosure and Baring Service replacement)?

 Yes No

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Applicant Declaration

I certify that, to the best of my knowledge, the information contained in support of my application is complete and correct. I understand that providing false information is an offence and could result in the application being rejected.

I give my consent to Ambition Aspire Achieve to process and retain the data supplied in my application for 12 months following the end of the recruitment campaign. Yes No

I give my consent to Ambition Aspire Achieve to contact if any further suitable vacancies arise during this period of 12 months. Yes No

I give my consent for Ambition Aspire Achieve to contact the referees included in this application. Yes No

Applicant Signature:

Date:

SECTION 2: APPLICATION FORM

Role Details

Job title:

How did you learn of this vacancy?

Closing date:

Employment History

Current or most recent post

Job title:

Salary:

Organisation:

Notice required:

Address:

Start date:
(MM/YYYY)

End date (if applicable):
(MM/YYYY)

Main areas of responsibility:

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Previous Employment

Please provide a summary of your previous employment in chronological order – include any relevant freelance, unpaid or voluntary work. Please explain any breaks in employment.

| Name of employer, nature of business, job title, main areas of responsibility | From | To |
|---|------|----|
| | | |

Qualifications and Training

Starting with the most recent, please provide your education and training details. Please also include details of any professional courses, qualifications or memberships if applicable.

| Name of academic institution, qualifications and grades obtained | From | To |
|--|------|----|
| | | |

Skills and Interests

Please provide additional information on your skills and interests

| |
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| |
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Supporting Statement

Please outline why you have applied for this role and demonstrate how you meet the requirements as set out in the person specification. Please do not exceed two sides of an A4 sheet.

Referees

Please provide contact details (name, occupation, address, telephone and email address) of two referees including your present or most recent employer. Please note any offer of employment will be subject to satisfactory references.

| | | | |
|---|--|---|--|
| Name | | Name | |
| Occupation | | Occupation | |
| Address | | Address | |
| Telephone | | Telephone | |
| Email | | Email | |
| In what capacity do you know the referee? | | In what capacity do you know the referee? | |

Can references be taken up now? Yes No Can references be taken up now? Yes Yes

SECTION 3: EQUAL OPPORTUNITIES

Please note that this form is for monitoring purposes only and will not affect your application.

Equal Opportunities Recruitment Monitoring

1. Gender Male Female

2. Age

3. Ethnicity To which of these ethnic groups do you consider you belong? Please pick one from sections a - e and mark one box.

a. White British Irish Turkish Other White Background:

b. Black African Caribbean Other Black background:

c. Asian Bangladeshi Indian Pakistani Other Asian Background:

d. Mixed White/Black/African White/Black/Caribbean White/ Asian Other Mixed Background:

e. Other Arab Chinese Any Other Background:

4. Religion Please indicate if you are a member or a follower of any of these religious groups:

- | | | | |
|--------------------------------------|-----------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> No Religion | <input type="checkbox"/> Buddhist | <input type="checkbox"/> Christian | <input type="checkbox"/> Hindu |
| <input type="checkbox"/> Jewish | <input type="checkbox"/> Muslim | <input type="checkbox"/> Sikh | <input type="checkbox"/> Other |

If Other please provide further details:

5. Disability Do you consider yourself disabled? Yes No