



## Job Description: Children and Young Persons Support Worker (Sessional)

**Rates of Pay:** £10.75ph to £15.36ph (depending on experience and qualifications)

**Hours:** Varying, including daytime, twilight hours, evening, weekends, bank holidays, school holidays and occasional residential periods as required

**Reports to:** Centre Manager Arc in the Park/Abbey Hub

**Contract Type:** Sessional

**Location:** Newham, London

### Safeguarding and Equal Opportunities Statement

Ambition Aspire Achieve (AAA) is committed to safeguarding and promoting the welfare of all children and young people in its care. We will take every reasonable step to ensure that children and young people are protected where our staff and associates are involved in the delivery of our work. As an employer, we expect all staff and volunteers to share this commitment. All members of contract staff are required to undergo enhanced DBS checks.

AAA is an Equal Opportunities employer and wishes to select the best possible candidates for roles regardless of race, colour, religion, gender, disability, age, class or sexuality. AAA has a comprehensive Equal Opportunities Policy and we expect all staff to fully support and implement the Policy in all aspects of their work.

### Summary of Role

Working under the direction of our Centre Managers at Arc in the Park and Abbey Hub, Support Workers are key to ensuring the successful delivery of our provision for children and young people. Working with children and young people on and one to one basis and in group settings, the role will support the delivery of projects and activities to aid their development and will include providing support to vulnerable and at-risk service users.

### Responsibilities

- Providing for the social, personal, educational and leisure needs of children and young people by assisting in the running, organisation and delivery of the particular project.
- Establishing positive relationships with all children and young people supporting and enabling them to increase their confidence and realise their potential, fully integrating them into all project activities.
- To coordinating resources and to develop opportunities for children and young people which reflects their particular needs and circumstances.
- Facilitating the active involvement of the children and young people in the planning and development of the project programme.
- To facilitating the positive integration of children and young people with disabilities, behavioural difficulties and/or special needs within the project.
- Providing for the personal care needs of the children and young people as required including toileting, changing and feeding.
- Supporting and guiding volunteers, trainees and junior leaders in all of the above, as required.
- Working as a member of the AAA team to ensure the safety and well-being of the children and young people being supervised including day to day 'housekeeping' of the site and maintenance of equipment.
- Liaising with parents, carers and other organisations and professionals as required.
- Adapting activities to meet a child's/young person's needs as appropriate.
- Carrying out health and safety inspections as required.
- Adhering to AAA policies and procedures in respect of safeguarding children and young people.
- Administering medication and/or carry out tube feeding as required, if appropriate training successfully completed.

## Person Specification: Children and Young Person's Support Worker (Sessional)

ESSENTIAL REQUIREMENTS	ASSESSMENT
Experience of practical work with children and young people including children with disabilities, special educational needs and or challenging behaviour.	Application form/interview
Ability to communicate effectively with children and young people within informal settings, including children and young people with different communication needs.	Application Form/Interview
Knowledge of and an ability to organise a wide range of activities with children and young people in an empowering way supporting them to plan, organise and run their own play activities as appropriate.	Application Form/Interview
Ability to provide for the personal care needs of children and young people, including changing and feeding.	Application Form/Interview
An understanding of the needs of children and young people living in a multi-cultural, inner city area.	Application Form/Interview
A commitment to the principle of equality of opportunity and an ability to translate theory into practice in your day to day work.	Application Form/Interview
Ability to communicate effectively verbally and in writing with colleagues, parents and other professionals as required.	Application Form/Interview
Ability to work effectively as a member of a team within an informal environment.	Application Form/Interview
Knowledge and understanding of health and safety requirements and an ability to translate this into day to day practice.	Application Form/Interview
Ability and knowledge of dealing with emergencies and accidents, which may occur.	Application Form/Interview
A flexible approach to the work as you may be required to adjust work location and working hours to meet the demands of the service and/or users.	Application Form/Interview
DESIRABLE REQUIREMENTS	
Qualification in children's or youth work, working with disabled children. Education - teaching assistant	Application Form/Interview
Training in first aid, food hygiene, health and safety, tube feeding, rectal Valium and Epi-pens.	Application Form/Interview